



news and information
for employees of the
City of Saint Paul

July 12, 2002

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City Update

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City Update

www.ci.stpaul.mn.us/cityupdate

Citizen Police Academy begins August 29th — It's time to sign up

The Saint Paul Police Department is sponsoring its eleventh annual Citizen Police Academy from August 29th through November 14th, 2002. This program is designed to offer an opportunity for citizens to become more involved in Saint Paul and to become acquainted with the department and organizations in their own neighborhoods.

The selection process for the program must be completed by the end of July, so applications must be forwarded by July 26th to

St. Paul Police Department
100 E. 11th Street
St. Paul, MN 55101
Attn: Tina Baribeau

The City has graduated ten successful academies, and all



participants have unanimously recommended that the Academy program be continued.

Citizens interested in participating must fill out an application, and also complete a driver's license and criminal history records check.

For both of the necessary forms, please contact Tina Baribeau, the coordinator of the Academy, at 651-292-3583, between 8:00 a.m. and 4:30 p.m.

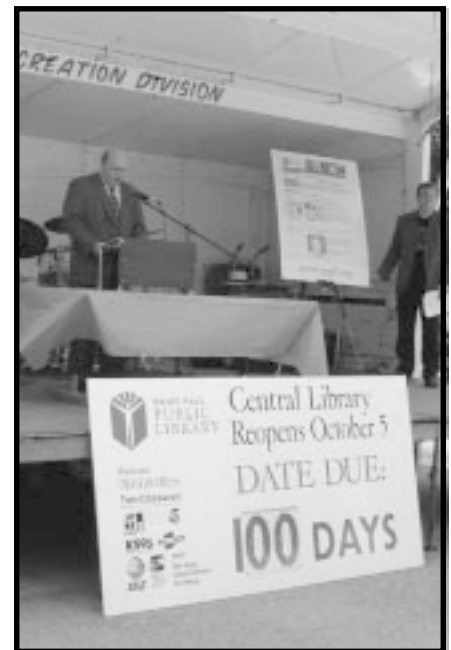
Countdown begins for Central Library reopening

Saint Paul Public Library officials are officially stamping a date due of October 5th on the Central Library.

One of the most frequently asked questions across branch library reference desks these days is when will it be open? The 85-year-old flagship of Saint Paul's 14-agency system is set to open on the morning of Saturday, October 5, and starting on June 27th, the library began counting down the days.

The "Date Due: 100 Days" event in Rice Park on June 27th was hosted by Deputy Mayor Dennis Flaherty and Library director Carole Williams. Williams also announced her upcoming retirement at the event.

The Central Library has been closed for two years as part of a \$15.9 million renovation. The renovation is the first major work done on the building since it was first

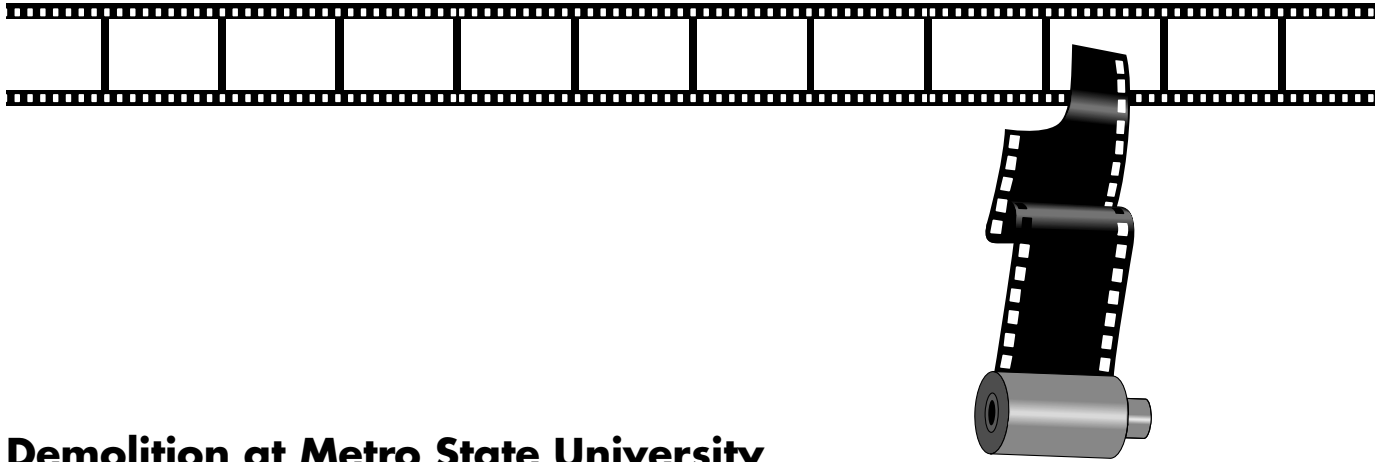


opened in 1917. The project is both a historic restoration and a remodeling to better meet today's users' needs.

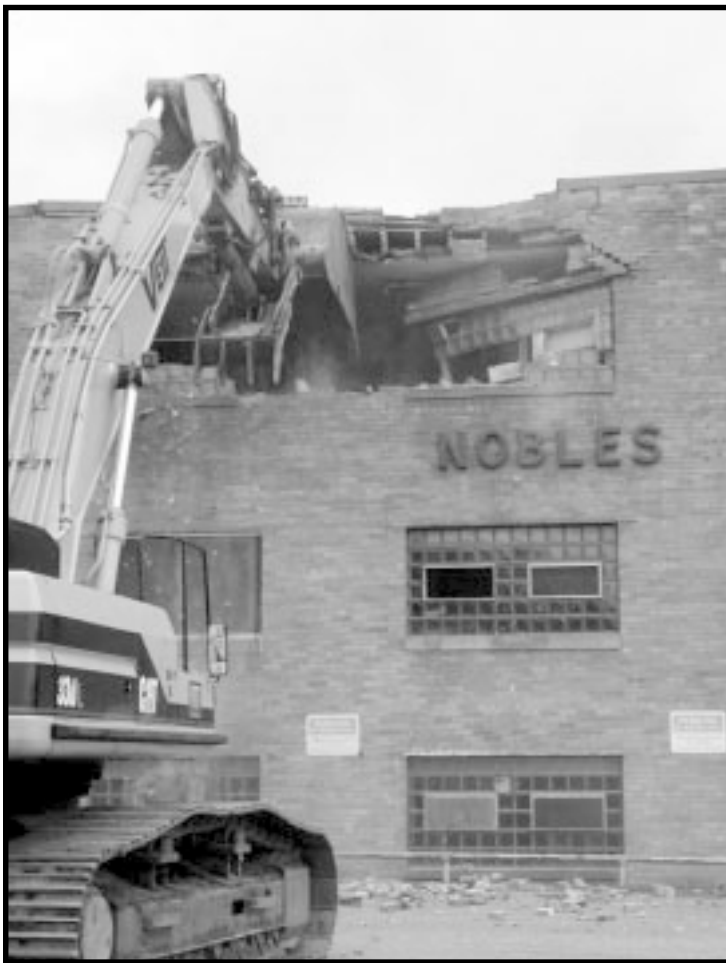
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Places to go. Things to do.

ilovesaintpaul.com



Demolition at Metro State University makes way for a new library



On Monday, July 8th, demolition work began at Metro State University at the site of the school's new library.

Mayor Kelly got the work started, upper right photo, and was helped by Wilson Bradshaw, Metro State

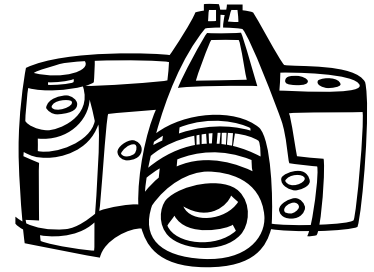
President; his wife, Joanna Bradshaw; and David Barton, director of Library Services.

Mayor Kelly said this day was a dream come true for Metro State. People have worked since the 1980s



to make the university a reality, and since 1996 to finally get the library started. The new library will benefit students and the Saint Paul community as well.

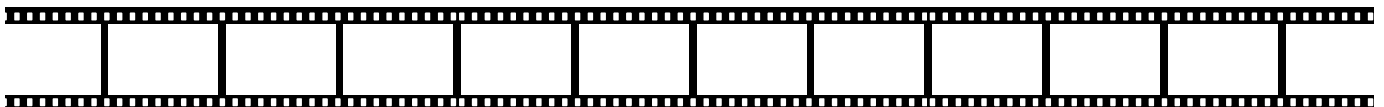
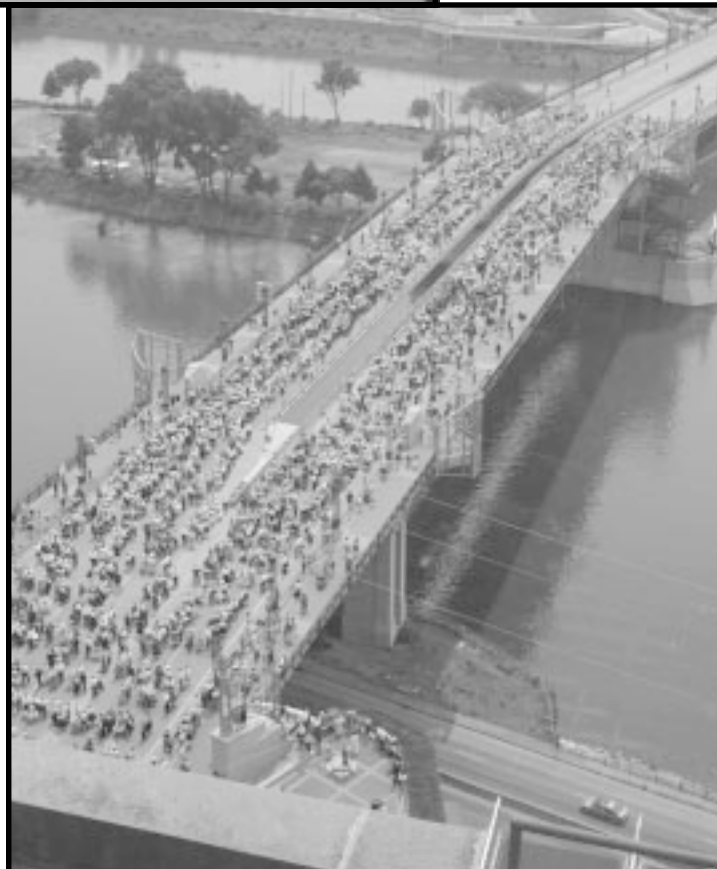
Saint Paul, Minnesota. Founded in 1849. Rediscovered in 2000

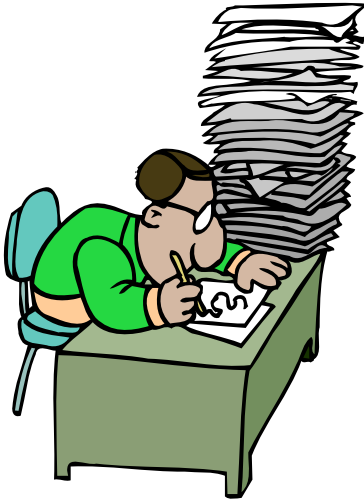


Saint Paul and the RiverCentre complex were host to the Nation Square Dance Convention on June 26th through 29th.

On a very warm Friday, the 28th, over a thousand dancers marched from RiverCentre and danced on the Wabasha Street Bridge.

The photo at right, by Jim Arend, was taken from the law library on the 18th floor of City Hall.





Staying comfortable while sitting

To ease back pain and general body stiffness as a result of sitting for long periods, try these tips from the National Institute for Occupational Safety and Health:

- Avoid positions that put extreme pressure on the knees, such as tucking legs under the chair or sitting with one leg underneath you. This can interfere with circulation, irritate nerves, and strain muscles and ligaments.

- Minimize time spent with legs crossed tightly above the knee. This position can cause nerve compression, which can lead to numbness and tingling in the legs.

- Don't sit ramrod straight. Follow your body's natural tendency to shift, fidget, and move.

- Get up and move around at least once every hour.

New employee orientation is Thursday, July 25th

The City's next session of new employee orientation will be held on Thursday, July 25th, from 9 to 11. The location will be the Saint Paul Fire Department Training Facility on Energy Park Drive.

There is ample free parking at the site.

If you wish to register for this session of NEO please do so by e-mail to steve.cvinar@ci.stpaul.mn.us or by calling Steve Cvinar at 651-266-6531 or Dianne Rosenthal at 651-266-6504.

Directions and or maps to the location will be provided upon request.

Class specifications (job descriptions) now online

Thanks to the collaborative effort of Information Services and the Office of Human Resources, the City of Saint Paul class specifications (job descriptions) are now on-line. The class specifications web site is located at www.ci.stpaul.mn.us/depts/humres/jobclass.

The web site lists over 600 class specifications and is continually updated as class specifications are created or revised. Questions about the web site may be forwarded to Trisha Freiburger, 651-266-6481 and trisha.freiburger@ci.stpaul.mn.us, or John Shockley 651-266-6482 and john.shockley@ci.stpaul.mn.us.



Reminder!

The city of Saint Paul employee picnic is Thursday, August 1st, from 4:30 until 9:00 p.m., at the Como Park East Pavilion

City job openings as of July 12th, 2002

Application deadline	Job title	Bi-weekly or hourly salary rate	Exam date
Open	ECC Telecommunicator	\$1,417.26 bi-weekly	See Job Ann
Open	IS Info/Tech Analyst IV	\$1,821.08 bi-weekly	See Job Ann
Open	Water Safety Instructor (seasonal)	\$8.25 per hr	See Job Ann

** This is a walk-in-examination. Do not submit a job application before the test.

Please Note: Mayor Kelly has announced a hiring freeze for the City of Saint Paul. The testing and application process will be continuing for certain positions, and hiring decisions will be made on a case-by-case basis. The City does anticipate that some exceptions to the freeze will be approved, particularly for certain seasonal/summer positions. You are encouraged to continue your interest in City employment by completing the job application process.

Note: Call or visit the Office of Human Resources to receive the official job announcement for these positions. Location: 400 City Hall Annex. Phone: 651-266-6500 or visit the web site: www.ci.stpaul.mn.us/jobopenings. For jobs announced after July 3rd, please call our 24-hour job line, 651-266-6502.